

MiALA Board Meeting Minutes October 6, 2022 at 1:00pm

Attendance: Darlene Johnson-Bignotti, Katrina Rouan, Denise Leyton, Krysta Vincent, Lori Debie, Jeremy Barney, Aaron Kilgore, Andrew Lundeen (ex-officio)

Absent: Carin Graves; Kayln Huson, Veronica Bielat, Kate Langan, Mary O’Kelly,

Call to Order: The meeting was called to order at 1:02pm.

Board Business Meeting:

1. Approval of agenda - Kilgore made a motion to approve the agenda and Vincent seconded. The motion carried.
2. Approval of Consent Agenda - IGCC item moved to New Business. Barney made a motion to approve the consent agenda and Kilgore seconded. The motion carried..
 - a. Approval of [9/1/22 Meeting Minutes](#)
 - b. Committee reports
 - i. Advocacy - Rebecca Tull and Communication and Marketing Committee are spreading word about need for volunteers
 - ii. Communications and Marketing - No updates except New Business below (Jeremy)
 - iii. Executive - No update.
 - iv. Membership - Team gathered and we’re having our first meeting on October 11 (Denise)
 - v. Nominating - Our one volunteer to serve on the committee had to drop off since they are moving out of state. (Kate)
 - vi. Conference - A small but mighty committee met on September 23. Feedback from last year’s event, especially modality preferences, was reviewed and discussed. Possible conference themes were also discussed (see item under New Business). Could REALLY use a few more helping hands/ minds and leads for potential keynote speakers. If you or anyone you know is interested please contact Co-Chairs Jen Holman or Jeremy Barney. Next meeting is Tues, October 18, 9-10am. (Darlene)
 - vii. IDEA - Committee had their first meeting. (Katrina)
 - viii. Awards ad-hoc - Videos presentations have been submitted to MLA for the Michigan Library Awards ceremony (in person this year) in Port Huron on October 19. Carin, Darlene, and Kate will lead a discussion at an upcoming Board meeting regarding future involvement. (Darlene)
 - c. Partner Reports
 - i. MCLS - No update.
 - d. Treasurer’s Report - No update.
 - e. Policies and Procedures Manual - No update.

- f. Interest Group Coordinating Council - See budget questions in New Business.

Old Business

1. Update on Budget Questions from last meeting.
Leyton - Asked Kalyn to pull spreadsheets for FY15-present. Reviewing to identify trends. Plan to have a more thorough report next month. Operational costs and revenue seems steady. Conference costs and revenue have gone down proportionately.
2. Any updates on committee assignments? - None offered.

New Business

1. Communications and Marketing Committee: Concerns about responsibilities due to changes in MCLS/MiALA contract, etc. (Jeremy).
 - a. Fewer people on committee this year
 - b. Who is responsible for what on the MiALA website?
 - c. Seeking help from Board to define responsibilities for websiteBarney - will get more specifics from M&C Committee re what areas of the website need to be updated and what they need access to.
Vincent - believes (from memory when the contract was negotiated) content is proposed and created by the Committee but Huson does the actual updating.
Johnson-Bignotti - we may want to survey the other Committees to identify additional needs in this area; create clearer transition documents
2. Potential ByLaws Review Committee - [MiALA Structures Sub-Committee: Summary of Comments & Recommendations](#)
Leyton will email the Board for 1-2 volunteers to help write a charge for this group.
3. 2023 Conference theme and questions from the committee (Darlene and Jeremy)
 - a. Suggestions for Conference Theme:
 - Back To The Future: Revisiting, Refining, and Redesigning In An Endemic Environment
 - Riding the Waves: Academic Libraries in an Age of Uncertainty
 - Redefining Academic Libraries in an Age of UncertaintyBarney made a motion to take the suggested theme of "Riding the Waves: Finding Balance in an Age of Uncertainty" back to the Conference Committee. Vincent seconded and the motion carried.
 - b. Questions for the Board:
 - There is a budget document that needs final numbers from last year updated and working numbers for this year. Should I reach out to our treasurer?
Leyton can try to fill in the gaps.
 - What do Board members think about offering a reduced rate online option which would include the keynote and selected sessions?
Johnson-Bignotti - Would this be on-demand?
Barney - Yes
Rouan - We want to be careful because this can impact attendance.
Kilgore - If we do this, we may prevent more of those in-person connections.

Rouan - We should prioritize getting people to Holland. There is potential to host events after the conference.

Vincent - Let's focus on in-person conference and see what feedback we receive.

- Is there money and interest in having a pre-conference reception? Is this completely up to the committee on our own?

Barney - Can follow up with Leyton re budget.

Rouan - Believes there was a place considered for last year. We should ask Jessica Hronchek.

- Have any IGs expressed interest in hosting a pre- or post-conference workshop?
Lundeen - has not heard of anything but IGCC liaisons could reach out to float the idea

4. Interest Group Coordinating Council - Questions from the IGCC about the IG event budget (Andrew)

Lundeen - Offered to defer conversation to next time or write it up as an email. For large requests that are otherwise checking the boxes, does the Board prefer we deny or partially approve if they are past a certain threshold?

How is the IG events budget set? Where does that number come from?

Johnson-Bignotti - Asked Andrew to send email so Graves and Huson can be a part of the discussion.

Kilgore moved to adjourn and Barney seconded. Meeting was adjourned at 2:16pm.

Upcoming Important Dates:

- N/A

Next Board Meetings:

First Thursdays at 1pm

- November 3rd at 1pm

Next Executive Board Meetings:

TBD