

MiALA Board Meeting Minutes
May 27, 2022 at 2:00pm

Attendance: Kate Langan, Carin Graves, Rachel Minkin, Clayton Hayes, Emilia Marcyk, Darlene Johnson-Bignotti, Brenna Wade, Jeremy Barney, Denise Leyton, Mary O’Kelly

Absent: Cynthia Simpson, Krysta Vincent, Kalyn Huson

Call to Order: The meeting was called to order at 2:01

Board Business Meeting:

1. Approval of agenda - Johnson-Bignotti made a motion to approve the agenda and O’Kelly seconded. The motion carried.
2. Approval of Consent Agenda (agenda items within 2) - Johnson-Bignotti made a motion to approve the consent agenda and Marcyk seconded. The motion carried.
 - a. Approval of [22-04-22 Board Minutes](#)
 - b. Committee reports
 - i. Advocacy (Emilia) -
 - ii. Communications and Marketing (Jeremy) - "Library Snapshot" form will be sent out to membership soon
 - iii. Executive (Kate) -
 1. ACRL Advocacy request, see letters linked below
 - iv. Membership (Rachel) - Nothing new since report at conference
 - v. Nominating (Kate) - Five positions unfilled.
 - vi. Conference (Carin) -
 - vii. IDEA (Clayton) - Would like to extend BIPOC scholarship from students to all library workers. See below for more info.
 - viii. Awards Ad-Hoc (Darlene) - No report, but have a question re: ALOTY award.
 - c. Partner Reports
 - i. MCLS (Kate) - Review comments from Scott on MCLS agreement
 - d. Treasurer’s Report (Rachel) - Nothing new since my report at conference
 - e. Policies and Procedures Manual (Kate) -
 - f. Interest Group Coordinating Council (Denise) -

Old Business

1. Leadership retreat - straw poll for in person vs virtual
 - Graves - leaning towards virtual. Asks for straw poll from board in attendance.
 - Langan - If we did virtual it should not be a full day. Possibly we should do multiple days virtually. A lot to cover, not enough room to discuss. Not enough time for goal-setting by Exec Board, should have had more time for discussion between Committee and IG chairs. All complicated by transition of MiALA admin.

Johnson-Bignotti - Might we get a leadership manual or FAQ? Found this helpful in MLA.

Langan - There should be manuals out there. Not sure where they might be.

Leyton - Policy manual says this should be happening in each committee.

Leadership retreat should be more about team-building than procedures.

Langan - A lot of this work was absorbed by Admin Assistant and was lost.

Wade - Thinks having an in-person mtg. would be much more beneficial for leadership. More organic, more personal. Lack of noms might be result of not having in-person connections?

O'Kelly - Having the virtual retreat meant a lot was missed, did not feel like a unified voice. More of a committee member than a board member. In-person team-building is extremely valuable.

Hayes - Worried about COVID safety protocols and how much work it would be for Graves.

Graves - Would we have food? Enforce masks? Would need to schedule in advance of any sort of COVID knowledge. Will think about this and get back to the group.

Langan - Stresses that a half day was not sufficient for last year's.

2. Review comments from Scott on MCLS agreement

Langan - Sent out comments from Scott to group ahead of time.

Graves - Would opine that most items are purely fixing letters

Langan - Scott expressed concerns over Kalyn signing checks and having a credit card.

Minkin - He was confusing *contract* with *credit cards*. Signing contracts has always been something the Admin Asst could do.

Langan - Notes that contract and policy document were more aligned. Brings up comment regarding maintaining toll-free phone number for MiALA.

Minkin - Would prefer to leave it just in case we need it.

Graves - Seems antiquated but it is a hefty contract. So why not include it.

Langan - Notes that Admin Asst is not obligated to serve on committees under this contract, so it will need to be struck from manual.

Graves - Langan, Johnson-Bignotti and Graves will be reviewing policy document in several weeks, and this can be rolled it. Admin Asst can be invited to committee meetings but will not be required by default. Notes that despite the title of the document, this is a contract.

O'Kelly moves to approve the Agreement, Johnson-Bignotti seconds. The motion carries.

New Business

1. IDEA committee BIPOC scholarship:

We've seen very little uptake on the BIPOC MiALA Membership Scholarship that we're offering (1 applicant so far, we received funding to offer 10 scholarships). We would like to be able to extend the applicant pool from BIPOC students to all BIPOC library workers. We know this may mean that we can accept less people because individual memberships are more expensive but based on the low participation we've seen so far,

we don't anticipate this being a problem.

If the Board is ok with this change, we would extend our deadline for applying to June 17th. For next year, we would reevaluate if offering this scholarship is something we want to do again.

Hayes motions to approve, Graves seconds. The motion carries.

2. Vote on FY23 Budget draft

Minkin - Answered some specific questions emailed by O'Kelly by email. Some money was set aside for IDEA but perhaps this could be expanded.

Langan - Having one committee with a budget and others do not, does this need to be rectified?

Minkin - Conference Planning gets its own line because it's our money maker

Johnson-Bignotti - A pool that says "committee activity" or something like it would indicate that the money *can* be asked for.

Graves - Presumably in the past committees would just ask for money.

Langan - Could have a lump sum and if they need to go above and beyond they could ask

Leyton - More important how it's being spent than who is spending it. Hard to predict programming year to year. No way to prioritize spending.

Minkin - The board needs to have some idea of what money to go into which bucket.

Leyton - How much flexibility is there for programmatic spending? Hard to tell.

Minkin - Have nearly \$70k carrying over into FY23. So depends on what board wants to do.

O'Kelly - Could do \$1500 for committee activities. We need to have some means of making decisions on the fly. Need to have a bigger strategic leadership discussion about revenue and expenditures. Would like to amend the budget to be \$1500 committee activities instead of \$600 specifically for IDEA.

Marcyk - IG (and perhaps Committee) activities can be revenue-generating. Data Literacy boot camp from 2019 is an example.

Minkin - Our programming (perhaps outside of annual conference) is not intended to make money. Have traditionally also supported other, smaller groups (MIX is an example). The money we set aside is enough to cover costs entirely, so we don't often spend the full funds.

Leyton - Pointing out it's technically an IG cost, but very different than any other IG costs.

Minkin - Take the \$1800 (for MIX and other activity) out of the IG line and perhaps use the Sponsorship line.

Hayes - Supports this, seems like how we have done things in the past.

Marcyk - Data Literacy program has \$500 sponsorship, which can't be used on honoraria. That is where the MiALA ask for sponsorship came from.

Langan - Would like to move both IL IG items to sponsorship.

Marcyk - The Data Literacy program grew organically out of the IL IG.

Minkin - Will make some adjustments to the budget in this regard. Agrees that the Data Literacy program is an IG thing. But we do need to be able to figure out

where to draw that line. Regarding membership sponsorship, not sure it would make sense as its own line item.

Marcyk - If people are paying extra to support other members, we should be tracking that.

Minkin - This is extra money that no one has taken us up on.

Johnson-Bignotti - We created this as a hardship initiative, but do they know it's there? Do we need to keep doing this?

Minkin - Not sure, but our numbers (as we saw at the conference) are up.

Marcyk - Could be use to apply funds to make up difference for non-members registering for conference, for example.

Wade - Think we should keep it around. Maybe re-evaluate in a year or two.

Minkin - Will create a new line for this item then. Money in savings isn't doing anything. Super safe! Could be doing something else with it. Something to think about! Will push this out to the board once it's ready and we could e-vote (or vote by email).

3. MIX question - Are they charging a registration fee?

Leyton - They are not. Can MIX be told the money is there for them?

Minkin - We should wait before letting them know.

Hayes - We should know the fee structure before we make any decision about this

Graves - Seems like they have already decided, but we do need way more information.

O'Kelly - MIX usually charges enough to cover at least the meal for the day. They aren't spending money on space or on the keynote. What is this money for?

Leyton - The FAQ says they are still working on figuring things out.

Johnson-Bignotti - They really should be charging something! There's no way they'll have 50 people.

Marcyk - In contact with MIX people, hopefully we will have some more info from them soon.

Minkin - We should tell them we can fund them, yes. There are additional issues.

4. Nominations - five positions unfilled (CC rep, 2 IGCC reps, 2 IGCC M@L)

Langan - Send Langan any names of people who might be willing to be appointed.

Graves - Which president makes these appointments?

Hayes - President who will be in place when the positions are vacant, so essentially the current president-elect.

5. Question re: ALOTY award.

Johnson-Bignotti - Have we heard anything yet?

Langan - Info came through in August last year.

6. ACRL Advocacy request, see letters linked below

Langan - Asked to send these to our senators on behalf of ACRL. Will send them out and vote on them via email.

Issue Bin / Future Agenda Items

- MiALA Budget Draft, FY23

Johnson-Bignotti moves to adjourn.

Next Board Meetings:

Fourth Fridays at 2:00pm

- June 24, 2022

Next Executive Board Meetings:

Second Fridays at 2:00pm

- June 10, 2022
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