

MiALA Board Meeting Minutes
October 22, 2021 at 2:00pm

Attendance: Kate Langan, Carin Graves, Clayton Hayes, Rachel Minkin, Emilia Marcyk, Darlene Johnson-Bignotti, Krysta Vincent, Brenna Wade, Jeremy Barney, Denise Leyton

Absent: Cynthia Simpson, Mary O'Kelly

Call to Order: 2:12pm

Board Business Meeting:

1. Remarks from the chair
 - a.
2. Approval of agenda - Darlene motions, Carin seconds, motion passes
3. Approval of Consent Agenda (agenda items within 2) - Darlene motions, Emilia seconds, motion passes
 - a. Approval of the [21-09-24 Board Minutes](#)
 - b. Committee reports
 - i. Advocacy - (Emilia)
 - ii. Communications and Marketing - (Jeremy)
 - iii. Executive - (Kate)
 1. From Scott Garrison:
 - a. "I'm very pleased to let you know that we have promoted current MCLS staff member **Kalyn Huson to the position of Association Coordinator and Administrative Specialist**, following Heather Ladiski's departure from MCLS last week. Kalyn will be supporting MHSLA, MiALA, and the MCLS Board, among other work. **Kalyn will start in her new job next Monday, October 25.** She has already begun learning how to support MHSLA, and is spending time this week familiarizing herself with MCLS's contract with MiALA. Once she is more up to speed on the association portions of her work, she will start learning the MCLS Board portion (i.e., after the Board retreat in November). **I've asked Kalyn to focus on the most time-sensitive tasks for each association first.** Thanks in advance for your patience and grace as Kalyn begins in her new job. She has much to learn, and is very excited to have the opportunity to support you. **We will schedule time for you and your board members to meet Kalyn after October 25.**

- iv. Membership - Membership is excited to once again present Member Meet ups, hosted by the IGs. A tentative schedule is in place and they would like IGCC and IDEA IG to review. Katrina will reach out to appropriate folks. (Rachel)
- v. Nominating - (Cynthia)
- vi. Conference - (Carin)
- vii. IDEA - I've heard the committee was trying to get ahold of me but heard nothing beyond that (Clayton)
- viii. Ad-hoc Awards Committee - Congrats to our very own Rachel Minkin who was honored as the 2021 ALOTY at the Michigan Libraries Award Ceremony on October 13! You can view the ceremony on the MiALA Facebook page: <https://www.facebook.com/miala.org>; jump to 52.51. (Darlene)
- c. Partner Reports
 - i. MCLS -
- d. Treasurer's Report - Looking forward to working with Kalyn as needed. Scott Garrison of MCLS fame served as our first treasurer so he's on hand as needed too!
- e. Policies and Procedures Manual -
- f. Interest Group Coordinating Council - OER Budget request and process for IGs requesting funds. 3 free memberships, \$120 (Denise)

Old Business

1. Engagement: Moving from goal setting to action items
 - a. Review of discussion in board minutes from September board meeting
 - b. Also need to think about priorities for Kalyn
 - c. IGCC and Membership are discussing membership meet-ups (as was done previous year); hope is to have first event in mid-November (18th/19th?)
 - d. Growing our membership with folks who don't have an MLS/equiv.
 - e. Should we establish a group to look into what other orgs. do - possibly Membership? Target is January
2. Formalize awards committee
 - a. This ad hoc committee is currently Darlene and Kate
 - b. Suggested that current president be a part of this committee
 - c. Establishment of a committee requires a bylaws vote
 - d. Suggestion of expanding membership to 3 or 5 members (an odd number)
 - e. Suggestion that this committee pull from general membership
 - f. Note that currently the committee would be overseeing two awards
 - g. Having 3 members is easier but 5 members would be more opportunities to serve
 - h. Rachel, Darlene, and Kate will meet to start planning - plan to have something to report by December meeting

New Business

1. What are our most pressing concerns for Kalyn to take on? Refer to the perpetual calendar for admin responsibilities:
<https://docs.google.com/spreadsheets/d/1FEQdhz1r5J3BRFQDKKgK9aDN71ly7C3MB2A620ZKhqw/edit#gid=1039692162>
 - a. Zoom links!
 - b. Newsletter, other communication with membership
 - c. Attend meetings Heather used to to get a “feel” for the org
2. Communications and Marketing Committee: Michelle Strasz (Chair) wants to know if there is anything that the Board would like the Communications and Marketing Committee to be working on this year. (Jeremy)
 - a. Membership would like to work with both re: promoting Member Meet ups! - Rachel
 - b. Suggestion to brainstorm ways to market membership to supervisors/library workers
 - c. Broader collaboration between M&C and Membership
3. Interest Group Coordinating Council - OER Budget request and process for IGs requesting funds. 3 free memberships, \$120 (Denise)
 - a. Kate will do some digging and get back to the IGCC and board about the process for the board getting funding

Carin moves to adjourn, Jeremy seconds. Motion carries.

Issue Bin / Future Agenda Items

- Annual Meeting theme approval (if it will be held in Spring), ACRL chapter, ALA Midwinter Plans

Next Board Meetings:

Fourth Fridays at 2:00pm

- November 19, 2021 (3rd Friday)
- December 17, 2021 (3rd Friday)
- January 28, 2022

Next Executive Board Meetings:

Second Fridays at 2:00pm

- November 12, 2021
 - December 10, 2021
 - January 14, 2022
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