

## **MiALA Board Meeting Minutes**

### **September 24, 2021 at 2:00pm**

**Attendance:** Kate Langan, Carin Graves, Clayton Hayes, Rachel Minkin, Emilia Marcyk, Mary O’Kelly, Darlene Johnson-Bignotti, Krysta Vincent, Brenna Wade, Jeremy Barney, Jessica Shuck (in for Denise Leyton), Heather Ladiski, Scott Garrison (guest)

**Absent:** Cynthia Simpson

**Call to Order:** The meeting was called to order at 2:02

### **Board Business Meeting:**

1. Remarks from the chair
  - a. Review consent agenda function: If you are a liaison to one of the committees and have something to report, please add it to the reports below.
  - b. Scott Garrison, Executive Director MCLS, will be our guest today. Please see the first item under new business.
2. Approval of agenda - Carin Graves made a motion to approve the agenda and Darlene seconded. The motion carried.
3. Approval of Consent Agenda (agenda items within 2) - Darlene made a motion to approve the consent agenda and Brenna seconded. The motion carried.
  - a. Approval of the [June 18, 2021](#) board meeting minutes
  - b. Committee reports
    - i. Advocacy -
    - ii. Communications and Marketing -
    - iii. Executive - The Executive committee has not yet met, first meeting is on Oct. 8. Kate attended the Sept. 23 Library of Michigan Board meeting as a visitor and presented the [MiALA partnership report](#). (Kate)
    - iv. Membership -
    - v. Nominating
    - vi. Conference - Tasks for the conference planning have been divvied up
    - vii. IDEA- I believe I am still the liaison but have no report at this time. (Darlene)
    - viii. Ad-hoc Awards Committee- see item under Old Business. (Darlene)
  - c. Partner Reports
    - i. MCLS -
  - d. Treasurer’s Report -
  - e. Policies and Procedures Manual -
  - f. Interest Group Coordinating Council -

### **Old Business**

1. ALOTY Award recipient is Rachel Minkin and will be formally announced on Oct. 13.

2. Motion on the floor from the Leadership retreat to approve the “Heather Ladiski Excellence in Service Award”
  - a. A reward to members of MiALA for excellence in service, originally proposed at the Leadership Retreat. Perhaps someone who isn’t in consideration for the Librarian of the Year Award, isn’t an Academic Librarian, etc.
  - b. Motion carries
  - c. Next steps: add members and determine criteria. Formalize award committee?
3. Assign committee liaisons
  - a. Advocacy - Emilia
  - b. Communications & Marketing - Jeremy
  - c. IDEA - Clayton
  - d. If any board members are interested in shadowing current committee liaisons, that’d be great!

### **New Business**

1. MCLS [continuity of contracted services](#) (Scott Garrison)
  - a. Goal is to refresh and then fill Heather’s position this Fall. MCLS (and Scott) remains committed to being invested in and supporting MiALA.
  - b. Fall time-sensitive duties: Financial docs for treasurer/financial review, maintaining member records
  - c. Heather is taking notes on what might need to be done in the upcoming months, as well as keeping track of what needs to be done throughout the year.
  - d. Current contract runs through mid-next year (Scott has [re-shared the contract](#) and discussed with Kate). Questions about timing of administrative services, which will be discussed with Heather. Similar situation for items under MiALA Responsibilities heading.
  - e. Clayton shares concerns about making sure we are able to maintain use of Zoom and Google Drive.
  - f. Kate wants to make sure that we maintain the internal MiALA calendar, and how do we make sure there’s no disruption for the membership.
  - g. Scott assures us we’ll have someone in place to manage Heather’s duties for as long as the position remains unfilled.
  - h. Scott is willing to attend future board meetings in order to follow-up on how things are going (schedule permitting).
2. [Goal setting](#) (Kate)
  - a. Reviewing above document, what suggestions might we have for tasks to tackle for the upcoming year?
  - b. Darlene: engagement is an issue for everyone right now.
  - c. Carin: IGs liked having funding to do fun stuff, but we need to know where to draw the line when it comes to speakers
  - d. Mary: We need to target library admin to make sure they value staff participating in MiALA. We need to make sure we engage members when they join (esp. targeted groups). We need to then use that momentum to drive further

membership by supporting professional development programming that is worthwhile.

- e. Krysta: In-person events feel a lot more like professional development and help foster a much better sense of community.
- f. Kate: Maybe we could do regional meetups, sponsored by the board perhaps. How can we make virtual IG meetings and events feel more meaningful?
- g. Heather: We can do badging or something like that through the website. Profiles in the membership site includes past service, and we could likely add badges to them as well.
- h. Carin: The IGCC did certificates last year.
- i. Brenna moves to adopt engagement as the board's goal for the year, Mary seconds. The motion carries.

#### **Issue Bin / Future Agenda Items**

- Bylaws adoption/amendments, ACRL chapter
- Annual Meeting theme approval (if it will be held in Spring), ACRL chapter, ALA Midwinter Plans

Darlene motions to adjourn, Carin seconds. The motion carries.

#### **Next Board Meetings:**

Fourth Fridays at 2:00pm

- October 22, 2021
- November 19, 2021 (3rd Friday)
- December 17, 2021 (3rd Friday)

#### **Next Executive Board Meetings:**

Second Fridays at 2:00pm

- October 8, 2021
  - November 12, 2021
  - December 10, 2021
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