

MiALA Board Meeting Notes

May 4, 2023 at 1:00pm

Present: Darlene Johnson-Bignotti, Andrew Lundeen (ex-officio), Katrina Rouan, Kalyon Huson, Carin Graves, Lori DeBie, Jeremy Barney, Krysta Vincent, Kate Langan, Veronica Bielat, Denise Leyton, Mary O'Kelly, Aaron Kilgore

Absent: n/a

Call to Order: The meeting was called to order at 1:02pm.

Board Business Meeting:

1. Approval of agenda - Bielat made a motion to approve the agenda. Johnson-Bignotti seconded. Motion passed.
2. Approval of Consent Agenda (agenda items within 2) - Johnson-Bignotti made a motion to approve the consent agenda. Leyton seconded. Motion passed.
 - a. Approval of [previous board meeting minutes](#)
 - b. Committee reports
 - i. Advocacy -
 - ii. Communications and Marketing - No report (Jeremy)
 - iii. Executive -
 - iv. Membership - Planning on: recap of themes from staff involvement feedback seeking, birds of a feather, and meet-ups (Denise)
 - v. Nominating -
 - vi. Conference - Committee will meet Monday May 8 to finalize last minute arrangements. Looking forward to seeing you all in Holland! (Darlene)
 - vii. IDEA -
 - viii. Awards ad-hoc - No report. (Darlene)
 - c. Partner Reports
 - i. MCLS -
 - d. Treasurer's Report - Budget is officially approved! Will share out about this at the Business meeting
 - e. Policies and Procedures Manual -
 - f. Interest Group Coordinating Council -

Old Business

1. Funding priorities and best practices
 - a. Background and brainstorming document:
https://docs.google.com/document/d/1oFzzzegul86lXuhenvbmD2EQSOfrAE4fD_DgPf2Cz0m8/edit
 - b. Proposed board procedures for reviewing funding requests:
https://docs.google.com/document/d/1XsvdO_CQSRKFlsi1YjcDAfdlNvebH3HZEifuqjD7vOg/edit#heading=h.xtd4a64utmzr

Graves - We agreed to set up a second funding request form for Committees. Responses will go to the Board. The Meeting Planning FAQ will be updated. We also have a draft document of Board Procedures for Reviewing Funding Requests based on the similar document from the IGCC.

Leyton - We may want a working group of the Board to iron out the details of these workflows.

Johnson-Bignotti - I agree, a working group is a good idea.

Graves calls for a motion to charge a working group (made up of Graves, Johnson-Bignotti, and Lundeen) to review the workflows for funding requests.

Johnson-Bignotti made a motion for the formation of a working group. O'Kelly seconded. The motion passed.

2. Any updates or remaining questions from IDEA on Code of Conduct

Rouan - I missed the most recent IDEA meeting, but the CoC should be fully updated soon.

Leyton - I shared with IDEA that the Board thought the workflow should be updated to have complaints go to the Executive Committee.

3. Reminder of membership meeting at conference

Graves - This is during lunch on the Friday of the conference.

Huson - We have 162 registrants for the conference.

New Business

1. Summer schedule discussion

Graves - We seem to have enough to meet over the summer.

Johnson-Bignotti - We plan to do a Doodle poll to see if we meet in person or virtually or check availability.

Leyton - There were questions from IDEA re how new members are recruited.

Graves - We can make an announcement at the Membership Meeting and send out information after the conference.

Langan - There is a link on the nominations site re Committee interests.

2. In Memoriam at Conference (Katrina)

Rouan - The Conference Committee is looking to acknowledge MiALA members who have passed away.

3. Proposed fourth bylaw amendment

Langan - We missed the deadline on the Board voting to approve the fourth proposed amendment to the bylaws.

Graves - I will remember to add it for next year's voting deadline.

Johnson-Bignotti made a motion to adjourn the meeting. Lundeen seconded. Meeting was adjourned at 1:58pm.

Issue Bin / Future Agenda Items

Upcoming Important Dates:

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Next Board Meetings:

First Thursdays at 1pm

- June 1st at 1pm

Next Executive Board Meetings:

TBD

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