

MiALA Board Meeting Notes

April 6, 2023 at 1pm

Present: Darlene Johnson-Bignotti, Andrew Lundeen (ex-officio), Katrina Rouan, Kalyn Huson, Carin Graves, Lindsey Dangl (guest), Lori DeBie, Aaron Kilgore, Jeremy Barney, Krysta Vincent, Kate Langan, Veronica Bielat, Denise Leyton, Mary O'Kelly

Absent: n/a

Call to Order: The meeting was called to order at 1:01pm.

Board Business Meeting:

1. Approval of agenda - Johnson-Bignotti made a motion to approve the agenda. Kilgore seconded the motion. The motion passed.
2. Approval of Consent Agenda (agenda items within 2) - Johnson-Bignotti made a motion to approve the consent agenda. Vincent seconded the motion. The motion passed.
 - a. Approval of [previous board meeting minutes](#)
 - b. Committee reports
 - i. Advocacy -
 - ii. Communications and Marketing - No report from the committee. Many announcements about the conference and other events continue to be distributed. (Jeremy)
 - iii. Executive -
 - iv. Membership -
 - v. Nominating - Positions and timeline will be posted to the website on Monday, April 10, Student Advocate Position:
https://docs.google.com/document/d/1j8qdC78Xyt3ZpT0E3JYQOE4TiLC4in50eT_8c45th3U/edit?usp=sharing
 - vi. Conference - Please see item #1 under Old Business (Darlene).
 - vii. IDEA - No report (Katrina)
 - viii. Awards ad-hoc - No report (Darlene)
 - c. Partner Reports
 - i. MCLS -
 - d. Treasurer's Report -
 - e. Policies and Procedures Manual -
 - f. Interest Group Coordinating Council -

Old Business

1. Conference Volunteer discount discussion - Guest: Lindsey Dangl
Dangl - Giving conference volunteers a discount is not expressly legally prohibited. A gift is generally a better route to go vs. a gift card or dollar amount. You run the risk of inadvertently making these volunteers employees. You want to avoid nominal gifts tied to performance or productivity. They cannot be regular things. A gift would be strongly preferred.

Johnson-Bignotti - Conference Planning Committee members have received a small discount (\$20) in the past. Is this similar?

Dangl - I believe it is similar.

Barney - To be clear, \$20 for this year's conference committee members has already happened. There will be nothing for volunteers this year.

Johnson-Bignotti - We can send a letter to the volunteers for their records.

Rouan - We will do that.

2. Continue Discussion of participation in MLA Awards Ceremony for ALOTY

Graves - Did we reach a decision to table this for this year?

Johnson-Bignotti - I think we agreed to take a hiatus this year on the discussion and have the formal awards committee take this on. They can help craft a path forward.

Formal motion to approve chairing the awards committee to investigate our future participation in the ALOTY. Kilgore made the motion. Langan seconded. The motion passed. .

3. [Proposed MiALA Code of Conduct](#) drafted by IDEA. For reference, the current CoC is [here](#) and directed toward the conference only. IDEA would like feedback from the Board on the content and potential next steps.

Langan - It might be simplest to have the Executive Board review reports of code of conduct issues and follow up. This would include the Board liaisons to these groups.

Bielat - What are we putting in the bylaws? A line that the Board is responsible for maintaining the CoC? Or putting the full CoC in the bylaws?

Leyton - The bylaws should link out to the CoC. They should not be fully included.

Johnson-Bignotti - where would this live in the bylaws?

Langan - It could be in the description of the Executive Committee.

Rouan - I will draft something and send it out via email.

Graves - If the IDEA Committee wants to clarify the procedural part and share it, that would be great. Is there an executive board generic email?

Kalyn will follow up on the executive board email.

New Business

1. Funding priorities and best practices

a. Background and brainstorming document:

<https://docs.google.com/document/d/1oFzzzegul86lXuhenvbmD2EQSOfrAE4fDDgPf2Cz0m8/edit>

Grave - please take a look at this document to help comment on funding criteria

2. Revamp of the event form funding request

Lundeen - I'm in favor of a second form for non-IG requests. We may want different things from these forms.

Johnson-Bignotti - Can we have the form start with a question re are you a IG? Or are you a Committee? And then it takes them to the correct form.

Graves - Maybe put that on the Meeting FAQ page. I'll draft more ahead of the next Board meeting with a goal to approve in June.

3. Membership Meeting at the conference (see below for last year's order of business)

Rouan - I think IDEA and Membership wanted to present back-to-back because of a joint survey that was done in 2022.

Graves - I can introduce Darlene as the next President.

Leyton -have we resolved the proposed amendment to the budget? I want to speak about that during the membership meeting.

Johnson-Bignotti - Carin needs to put a deadline on the vote. If no one else votes, the proposal fails.

Graves - I will send an email to have voting close on the proposed amended budget by April 14th.

4. Motion to dismiss Ad-Hoc Bylaws Committee

Johnson-Bignotti - I would like to ask the Board to dismiss us. I will send out letters to formally thank the Committee.

Kilagore made a motion to dismiss the Ad-Hoc Bylaws Committee. Johnson-Bignotti seconded. The motion passed.

Issue Bin / Future Agenda Items

1. Revitalize the Advocacy Committee

Upcoming Important Dates:

- April 21st meet and greet for board members and anyone interested in serving on the board

Johnson-Bignotti moved to adjourn. Bielat seconded.

The meeting adjourned at 1:57pm.

Next Board Meetings:

First Thursdays at 1pm

- May 4th at 1pm

Next Executive Board Meetings:

- TBD

11:00 Membership meeting Call to Order/President report

11:05 Treasurer Report

11:15 IGCC Report

11:20 Membership Committee

11:30 Communications & Marketing Committee

11:35 Conference Planning Committee

11:40 IDEA Committee

11:45 Nominations Committee and ByLaws Amendment

11:50 Q & A

12:00 Close

* This year it is scheduled 12:00-1:30 pm during lunch on Friday