

MiALA Board Meeting Notes
February 2, 2023 at 1:00pm

Attendance: Carin Graves, Katrina Rouan, Darlene Johnson-Bignotti, Jeremy Barney, Veronica Bielat, Denise Leyton, Kalyn Huson, Aaron Kilgore, Kate Langan, Lori Debie, Mary O’Kelly

Absent: Andrew Lundeen (ex-officio), Krysta Vincent

Call to Order: This meeting was called to order at 1:03pm.

Board Business Meeting:

1. Approval of agenda - Johnson-Bignotti made a motion to approve and Kilgore seconded the motion. The motion passed.
2. Approval of Consent Agenda (agenda items within 2) - Johnson-Bignotti made a motion to approve and Leyton seconded the motion. The motion passed.
 - a. Approval of [previous board meeting minutes](#)
 - b. Committee reports
 - i. Advocacy - No report.
 - ii. Communications and Marketing - Announcements continue to go out on listserv and social media. Committee has been very helpful with conference-related updates. (Jeremy)
 - iii. Executive - No report.
 - iv. Membership - No report.
 - v. Nominating - Committee has a full roster and has met once to develop a timeline and schedule of events with a focus on recruitment leading up to the elections.
<https://docs.google.com/document/d/1U56QHzTVxAWwYwNNvexfz3T4Rlw4kqQFdgWVNdy-j-w/edit?usp=sharing> (Kate)
 - vi. Conference - 1) [Amy Tureen](#) has agreed to deliver the Keynote Address. 2) An LSTA grant has been secured; other sponsorships are trickling in. 3) Proposals for breakout sessions and posters are being reviewed. 4) Reaching out to the Membership Committee to create a memorial tribute. 5) Next meeting is Feb 9. (Darlene)
 - vii. IDEA - Funds for a March speaker were approved and they are moving forward with plans. They also plan to do some work on the code of conduct but this may be delayed due to their other projects. Co-chair Marwah Ayache resigned due to accepting a full-time position in a public library. Thad Dickinson is the new co-chair. (Katrina)
 - viii. Awards ad-hoc - (See New Business Item 1- Darlene)
 - ix. Bylaws Review ad-hoc- Committee has forwarded its recommendations to Board prior to discussion. (Darlene)
 - c. Partner Reports

- i. MCLS - Made requested PM updates & working w/ MCLS business manager re. MSUFCU ownership (Kalyn)
- d. Treasurer's Report - No report.
- e. Policies and Procedures Manual - No report.
- f. Interest Group Coordinating Council - No report.

Old Business

1. Bylaws Review Committee Questions/Concerns/Updates

Langan - Does this need to be voted on by general membership?

Graves - The membership would vote on the new drafted bylaws based on these recommendations.

O'Kelly - Some of these suggestions would be more appropriate in the policies and procedures or code of conduct

Graves - We will put forward changes #2, #7 and the Awards Committee charge.

Leyton - Would a member of the bylaws committee be open to joining a future IDEA Committee meeting?

Johnson-Bignotti - Will email recommendations document to IDEA Committee. March board meeting will include proposed bylaws language. If approved by the board, we will proceed with posting it on the website.

Langan - Nominations Committee has a timeline for their work which may help with this timeline.

Leyton - Will add Johnson-Bignotti to invite for next IDEA meeting.

2. Continuation of budget discussions in preparation for budget finalization in March meeting

Leyton - Programming was pulled out to a new section of the budget. Revenue category in this section is empty for now. What money would we want to allocate to programming (now that we've pulled it out from Operational spending)? What might we want to spend on one time funding items next year to support and improve the organization (ex. contract to redo the website, hire an IDEA consultant to review MiALA's procedural documents).

Johnson-Bignotti - It feels like we are starting from scratch with our programming. We need to invest to build back.

O'Kelly - Instead of deciding on a dollar figure, maybe set a strategic practice that becomes codified. Set aside a cushion to keep in a savings account at a certain level. And put any carryover from that amount into programming for the next budget.

Graves - Executive committee should meet to recommend a number to be split across the Programming Expenses and the Board can vote on it at the March meeting.

Leyton - We may want to think in terms of percentages. The IGCC should get a bigger share than one committee because there are 17 IGs.

New Business

1. Discussion re: future participation in MI Library Awards

Johnson-Bignotti - For context, MLA has always had an awards ceremony during their conference and they wanted to expand and have a state-wide event. They also approached MAME, Library of Michigan, and the Library of Michigan Foundation. Academic Librarian of the Year award was created. The timeline for this award does not align with the typical academic year. As a plus, the event is already in place. We really just pick an awardee and show up with a speech. We haven't financially contributed to the event. Maybe we need to start the time line earlier. Maybe we create additional awards.

Langan - I think we need to pause this for the year and rethink it. Let's take ownership of this within our own organization.

Graves - Let's let this simmer and vote on what we want to do at our next meeting.

2. Lack of Advocacy Committee volunteers

Kilgore - What do we tell the one person who volunteered? The year is half over and what needs to be done with this Committee if there is no future for it?

Graves - We need to decide what we want this committee to do. There is no process for sunseting a committee.

Langan - They were supposed to do something with the statewise Library Day in Lansing. This group could build connections with other organizations.

Leyton - We may need to revisit the description of this Committee.

Issue Bin / Future Agenda Items

1. Partnering with MHSLA

Graves - MHSLA reached out about partnering on something. It is likely we will be able to partner on a pop-up conference.

O'Kelly - We need to indicate that the Advocacy Committee is inactive on our website.

Johnson-Bignotti made a motion to adjourn the meeting. Kilgore seconded the motion. The meeting was adjourned at 2:17pm.

Upcoming Important Dates:

- Bylaws stipulate that the budget must be finalized by March

Next Board Meetings:

First Thursdays at 1pm

- March 2nd at 1pm
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