

## **MiALA Board Meeting Agenda January 15, 2019 at 2:00pm**

**Attendance:** Paul Gallagher, Clayton Hayes, Heather Ladiski, Tina Ulrich, Jen Fiero, Helen Look, Jessica Sender, Rebecca Renirie, Mary Kickham-Samy, Caryn Noel, Beth Martin

**Absent:** Gina Bolger

**Call to Order:** The meeting was called to order at 2:00pm.

### **Board Business Meeting:**

1. Approval of agenda - Ulrich made a motion to approve the agenda and Hayes seconded. The motion carried.
2. Approval of Consent Agenda (agenda items within 2) - Martin made a motion to approve the agenda and Hayes seconded. The motion carried.
3. Approval of Consent Agenda (agenda items within 2)
  - a. Approval of [December 18, 2018](#) board meeting minutes
  - b. Committee reports
    - i. Advocacy -
    - ii. Communications and Marketing -
    - iii. Executive -
    - iv. Membership -
    - v. Nominating
    - vi. Conference - Call for proposals closed; committee meets on 1/24
  - c. Section Reports
    - i. Administrative
    - ii. Collection -
    - iii. User Experience -
  - d. Partner Reports
    - i. [MCLS](#) -
  - e. Treasurer's Report - December saw a healthy number of membership renewals; our only out-of-the-ordinary expense was \$237 for a joint MiALA/MAA event (half of which was covered by MAA). We have a number of expenses on the horizon, including our MCLS contract, some MIX conference expenses, fees related to financial reviews and taxes, and deposits for the MiALA annual conference.
  - f. Policies and Procedures Manual -
  - g. Interest Group Coordinating Council -

### **Old Business**

1. Any follow-up questions or discussion on reports? None raised.

### **New Business**

1. Annual Conference - The board will need to choose a location for the 2020 MiALA annual conference soon. Information about how much space is needed and room block information can be found on the MiALA website along with a form for potential site hosts to complete. Board members can also reach out to institutions to invite them to host. Martin will send out a Doodle poll to previous hosts to set a time to offer an online panel discussion for potential hosts to attend.
2. Leadership Retreat - As the vice president, Martin will organize a planning committee to prepare for the annual August retreat. Noel volunteered to be on the committee and Gallagher offered to have his institution provide the afternoon snack.
3. MHSLA joint-programming committee - MHSLA is planning to have their 2022 annual conference just before the MiALA conference that year. Since that partnership is still three years away, Sender, Ladiski, Look, and Renirie will work to develop a committee tasked with developing possible joint programs between MHSLA and MiALA in the meantime.
4. MCLS contract review - The three-year MiALA contract with MCLS will expire July 1, 2019. Gallagher, Hayes, and Kickham-Samy will work together to look at possible changes to the contract such as adjusting Ladiski's time to accurately represent the amount of time she spends working on MiALA business.
5. Invite IGCC to March meeting - Sender will invite the current section chairs who will be developing the IGCC to come to the March MiALA board meeting.
6. February Meeting Agenda:
  - a. MLA President - possible speaker
  - b. Revisiting board projects
  - c. Lunch
  - d. Financial Review, budget preparation for next year
  - e. Business Meeting
7. Discussion about board reports - Board members are unsure of what needs to be shared in the board reports for each meeting, but would like to see information being communicated.

#### **Issue Bin / Future Agenda Items**

1. Privacy policy
2. IGCC - Invite to a board meeting, discuss the new structure (March)
3. Code of Conduct for MiALA conferences

Ulrich made motion to adjourn and Hayes seconded. The motion carried.  
The meeting was adjourned at 2:53pm.

#### **Upcoming Important Dates:**

- January 18, 2019 - Deadline to submit proposal for ALAO/MiALA Assessment event
- January 25-29, 2019 - ALA Midwinter Conference

- February 14, 2019 - Membership committee meeting
- February 15, 2019 - Deadline to submit news for March newsletter

**Next Executive Board Meetings:**

The first Tuesday of every month at 2:00pm.

- February 5, 2019
- March 5, 2019
- April 2, 2019
- May 7, 2019
- June 4, 2019

**Next Board Meetings:**

The third Tuesday of every month at 2:00pm.

- February 19, 2019 (at MCLS)
  - March 19, 2019
  - April 16, 2019
  - May 21, 2019
  - June 18, 2019
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