

**MiALA Board Meeting Agenda**  
**December 4, 2019 at 2:00pm**

**Attending:** Beth Martin, Cynthia Simpson, Clayton Hayes, Gina Bolger, Jen Fiero, Elaine Meyer, Heather Ladiski, Paul Gallagher, Helen Look, David Malone, Brenna Wade, Caryn Noel, Clayton Hayes

**Absent:** Bethany Kennedy

**Call to Order:** The meeting was called to order at 2:03pm.

**Board Business Meeting:**

1. Approval of agenda - Noel made a motion to approve the agenda and Meyer seconded. The motion carried.
2. Approval of Consent Agenda (agenda items within 2) - Gallagher made a motion to approve the consent agenda and Malone seconded. The motion carried.
  - a. Approval of [November 6, 2019](#) board meeting minutes
  - b. Committee reports
    - i. Advocacy (Bethany) -
    - ii. Communications and Marketing (Jen)- Schedule generated for social media posts (Instagram/Facebook/Twitter) to distribute responsibility for posting content. Content will be MiALA news as well as fun library related memes, etc. Populating spreadsheet with potential content so as to remove burdens. Continuing to look at benchmarking communication channels in 2020.
    - iii. Executive (Beth) -
    - iv. Membership (Clayton) -
    - v. Nominating (Paul) -
    - vi. Conference (Cynthia) -
    - vii. Inclusion, Diversity, Equity, & Accessibility (Helen) - Collected and reviewing code of conduct.
  - c. Partner Reports
    - i. MCLS (Heather)-
    - ii. MHSLA (Helen) - Working on MHSLA and MiALA pop-up conference on adult learning tentatively for the last week of July (July 27-31) possibly at MSU. Hope to have an option for web conferencing option.
    - iii. ALAO (Clayton)
    - iv. MAME (Cynthia)
    - v. MLA (Beth/Cynthia)
    - vi. MMDP (Clayton)

- vii. MAA (David) - From Nicole Smeltekop: “Yes, MAA is very interested in deepening relationships with MiALA! ...In 2018, Chrissie Evaskis-Garrett (MAA VP) and then MiALA president Paul Gallagher had a conference call to discuss this very issue. From that conversation, we organized a joint fall workshop last year that went really well. We are very open to discussing shared member rates and joint programming at our conferences as well. This year, the Mid-Michigan Digital Practitioners held a pre-conference workshop and handled a session in our conference. Paul also had a suggestion of starting an interest group within MiALA focused on archives & special collections that could be a dual membership with MAA. We’re open to discussing that option as well, but that one would require board discussion so would take some time...”
- viii. Collaborative Partners (Rachel)
- d. Treasurer’s Report -
- e. Policies and Procedures Manual -
- f. Interest Group Coordinating Council - [see report below](#)

## **Old Business**

1. Any follow-up questions or discussion on reports? No

## **New Business**

1. Mentor/Mentee Program - 16 mentors and 8 mentees signed up to participate in the program. The mentees have now been paired with their mentors and the extra mentors will be notified by Alex Hauser and Brenna Wade. This new program will be repeated next year.
2. ACRL Roadshow - Simpson contacted ALAO and they are interested in partnering with MiALA to host the ACRL Road Show. Other possible partners are SEMLOL, the STEM IG, MHSLA, and GMRMDLG. Simpson will keep the board apprised of the progress.
3. Changes to the articles of incorporation and power of attorney - Due to staff changes at MiALA and MCLS over the years, MiALA’s articles of incorporation and power of attorney need to be updated. Ladiski will reach out to our attorney to find out the process. Hayes made a motion to contact the attorney to get a quote for the work and Noel seconded. The motion carried.
4. Library privacy amendment - Noel updated the board on the new library privacy amendment being considered by the Michigan Legislature. Martin will reach out to Jessica Sender and Rachel Minkin to have the MiALA Advocacy Committee look into this issue. Noel will contact MLA to find out what action they are considering.
5. ALAO partnership - The president of ALAO contacted MiALA to see if their members who will present at the next MiALA conference can bypass the MiALA membership fee. The conference committee has already made this change. Simpson will report this to ALAO members so that they can still submit their proposals before the deadline.

6. MHSLA pop up conference - Look informed the board that MHSLA is considering offering a pop up conference in July 2020 to address issues related to adult learning and instruction.

Simpson made a motion to adjourn and Hayes seconded. The motion carried. The meeting was adjourned at 2:46pm.

#### **Issue Bin / Future Agenda Items**

- ACRL chapter allocation
- Library privacy amendment

#### **Upcoming Important Dates:**

- December 10 - Instruction and Information Literacy IG meeting
- December 11 - Deadline to submit MiALA AC 2020 breakout session proposals
- December 11 - MHSLA/MiALA webinar - Research by the Numbers
- December 11 - Critical Librarianship IG reading group discussion
- December 11 - ACRL ASIG - Better serving our library patrons experience homelessness and trauma
- December 12 - STEM IG chat
- December 16 - EResources IG meeting - Link Resolvers

#### **Next Board Meetings:**

The first Wednesday of every month at 2:00pm.

- January 8, 2020
- February 5, 2020
- March 4, 2020
- April 1, 2020
- May 6, 2020
- June 3, 2020

#### **Next Executive Board Meetings:**

The Wednesday 2 weeks prior to the next full board meeting at 2:00pm.

- December 18, 2019
- January 22, 2020
- February 19, 2020
- March 18, 2020
- April 22, 2020
- May 20, 2020
- June 17, 2020

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## IGCC Meeting Update

11/15/19

- I. Communications Committee: IG Communication Tools
  - a. The communications committee asked us to follow up with the IGs to see what communication methods and tools they are using in their groups.
  - b. Reaching out and planning to send them an update shortly.
  
- II. IG Updates
  - a. Several IGs without a chair
    - i. Instruction
    - ii. Technical Services
    - iii. Mid-Level Management
    - iv. Assessment
  - b. Instruction and Mid-Level Management should get chairs within the next month or 2.
  - c. Technical Services and Assessment will most likely start the deactivation process
  - d. E-Resources and Access Services had successful meetings/webcasts.
  - e. The Community College Snap Chat went well
  - f. Crit Lib will be doing an article reading, or something similar, date tba
  
- III. Membership Committee Survey Results
  - a. Distributed the portions of the membership survey results that pertained to IGs and the IGCC
  - b. Discussed the comments and how they can inform the IGCC