Notes - MI-ALA Interim Board Meeting
Wednesday 11/5/2014 3:30 to 4:30 pm
Attendees on call
  - Margaret Auer
  - Christina Radisauskas
  - Rachel Minkin
  - Stephanie Davis
  - Mary Beeker (notes)

Notes of Last Board Meetings
Approved notes - Mary will document and share

Board Meeting Schedule
Christina did Doodle poll -- Wednesday afternoons work for everyone except Mary and Cliff
Try to alternate Wednesday and Friday afternoons
Once we get far enough in the future, members can plan around the meetings
Next meetings: Wed 11/19 afternoon and Fri 12/5 afternoon
Mary will communicate with everyone dates for the coming year

Website (Rachel)
Heather (MCLS) is working with website vendor
We will have new design updates next week
Rachel put board members on current website
MSU is hosting site now, but will be pleased to hand this off to someone else
Question to discuss: who will be responsible for posting to website?
Rachel received a contract and invoice for website and member management
Costs: $2900 (includes set-up fee) and $125 to run membership management from
quickbooks
hosting 110 per month
includes 2 training sessions and 2 hours of support
Margaret: we should let membership know costs, so they see what we're spending money on

Bylaws
Rachel has put current draft of bylaws are on website
Once a Board is elected, they will ratify the bylaws
Question: what is reasonable deadline for comments on bylaws?
Rachel will send notice to listserv inviting input, with deadline of Nov 21st -- Rachel will post to
blog and MI-ALA listserv
Next step: We'll get feedback then determine if we want to make those changes

Communications (Christina)
Questions:
who should post to blog?

who should post to listserv?

Christina would be happy to help when she has access

Question: do we have a plan for how to share information?

No, but that needs to be thought through

Current communications tools: Board listserv, blog on website, public MIALA listserv

Christina and Scott are it as far as communications - Christina will bring Scott up to date on these notes

Review of Survey from Conference

its been a month since the conference, and we want to start getting information out to members/public

Question: is it helpful to share this report when much of it is just re-stating attendee questions?

Mary, Christina and Stephanie can try to do some quick answers to questions -- start of a FAQ -- that could be put on the new website

don't share names of people making the comments

Christina will edit report and make it a document to be shared (viewable here: https://docs.google.com/document/d/1paocrmxk11pne4MqaxqZB7Cx5OPyosKB-GcyJ-GXQbE/edit?usp=sharing)

Chairs of Sections

by Dec 17? we'll identify people interested in being chairs

each of us should review list of people

for next meeting: each of us should identify people to act as chairs

Idea to consider (to recruit fresh faces) Board identifies 3 candidates and we put it out on our website

This will be an agenda item for the next Board meeting

Mary will type up and put it out for people to review -- big agenda item for next Board meeting

(short of time, so skip discussion of agenda item on procedures manual)

Need to have Cliff and Scott on discussion of institutional fees

Mary will start an online discussion (Google Docs? email?) about institutional fees

issue is the size of the institutional fee

(Heather from MCLS said she's had no questions about fees -- 95 members signed up so far)

EBSCO's rep said they're interested (only met 6 academic librarians at MLA conference)

Margaret will share some of the program ideas she got from Ohio academic programs for librarians

Margaret is joining Stephanie at the Library of Michigan meeting tomorrow

ACRL chapter

Rachel - ACRL is allowed to affiliate with our group now that we're incorporated in Michigan

Margaret - can we have a list of ACRL members in Michigan (Steph and Rachel have list)

might be interesting to match that list with the people who came to MI-ALA conference

Rachel will send list of ACRL members in Michigan