

**MI-ALA Board Meeting Minutes
November 6, 2015 @ 11:00 a.m.**

Present: Barbara Bolek, Rachel Minkin, Stephanie Matheson, Christina Radisauskas, Sandy McCarthy, Mary Beeker, Dawn Winans
Absent: Scott Garrison, Paul Gallagher, Heather Ladiski, David Scott, Stephanie Davis

Call to order: Meeting was called to order 11:03 a.m.

Consent Agenda items

- I. Approval of October 2, 2015 Board meeting minutes
- II. Approval of agenda
 - Mary made a motion to approve the agenda and Sandy seconded. The motion carried.
- III. Committee Reports
 1. Communications --nothing to report.
 2. Executive
 - Most of the Executive Board discussion concerned the advocacy task force...will it be temporary or permanent. Will the MI-ALA Chair always be ex-officio on the task force? Shannon White will assist with advocacy.
 - Theresa Moore will work on an MI-ALA logo for us. No timetable has been set.
 3. Membership
 - a. Institutional member survey (report sent separately for Board review)
 - b. Welcome / thank you letter for individual members (sent separately for Board review)
 - c. Individual member survey. Looking at sending one out to find out if we are meeting member expectations and what members feel we should be doing.
 - We should wait a bit longer till we seek feedback from them.
 - We should check in and ask what is happening with interest group activity.
 - We should encourage communication between Interest Groups and their Section boards. Section leaders must check in with their Interest Groups. We will discuss this further via e-mail
 4. Nominating -- nothing to report.
 5. Conference
 - Some proposals are coming in...the committee is sending out reminders and final notices
 - Vendor sponsorship letters are going out. Grand Valley sponsored \$1,000.
 - Mi-ALA can apply for up to \$2,499 from the Library of Michigan. We will have to send them a conference report.
 - An idea of a conference giveaway would be to provide a lanyard with a local map and a schedule at a glance
 - A block of rooms (for the Wednesday and Thursday) has been reserved at the Comfort Inn and the Fairfield Inn. \$109 per night for the rooms.
 - Aramark catering only needs one month's notice to provide food/catering for the event.
 - Our only expenses to cover are for the speaker and food.
 - Can we charge LIS students less or create a scholarship for that? We could use ACRL chapter reimbursement for that. Cost is an important factor to students, and we want to encourage them to attend..
 - Will we have different. conference rates for non-members?
 - a. Exhibitors -- We will not be having a space for exhibitors at this conference.

- b. We could do a Lunch-and-Learn or a vendor lightning talk (an idea from Springshare), or both
- c. Roundtable discussions for IGs -- can we find time for the IGs to gather, possibly during lunch?
- IV. Section Reports
 - 1. Administrative Section--
 - Rachel talked to LIS students at the University of Michigan and wants to meet with WSU to talk to their students as well.
 - 2. Collections Section -- nothing to report
 - 3. User Experience Section -- nothing to report
- V. Budget Report -- nothing to report.
- VI. Bylaws Committee
 - The Committee is asking for Executive Committee input.
 - Changes will need to be run by the lawyer before we get membership to vote on changes hopefully in January.
- VII. Partner Reports
 - 1. MCLS -- no report

Old Business

- VIII. Committee/Section Chairs invitation to Board meeting
 - December 4 will be the day Section Chairs will meet w us.
- IX. Advocacy (Setting up a task force).
 - There has been no response as yet to the call to join the task force.

New Business

- X. Logo / ACRL Chapter Logo
 - Theresa can work with on a logo for us, however we also must include the ACRL chapter Logo on official materials we send out.
- XI. Sponsorship
 - Fred has been getting sponsorships ; asking directors to be sponsors
- XII. Strategic Plan tabled for now

Issue Bin

Next 6 month meeting schedule (both Executive Committee and Board meetings)
Conference attendance fees and bylaws input (Executive Committee)

Upcoming Meeting Dates:

Next Board Meeting

- Friday, November 20 at 2:00 p.m.

Next Executive Committee meeting

- November 25 11:00 a.m.