

Notes MI-ALA Interim Board Meeting

Thursday 10/23/2014 12:30 to 2 pm

Attendees on call

- Rachel Minkin
- Margaret Auer
- Christina Radisauskas
- Scott Garrison
- Stephanie Davis
- Mary Beeker, notes

Bylaws

Randy and Colleen volunteered to be on bylaws subcommittee; Margaret integrated Board's previous comments; Randy Dykhuis' comments were also included in draft 3; needs Board feedback

To do: Christina will create Google Doc today for bylaws and comments; Board should comment by COB Monday 10/27; Board comments will be integrated during the week and place on MIALA site Friday 10/31

Possible further steps: Once bylaws are on website, get comments from public (through email to steering cmte,) incorporate comments, present to membership and get approval (vote) perhaps using surveymonkey, then forward to lawyer;

Question - how to have a vote of membership? can the Interim Board approve bylaws without a vote from membership? Rachel will talk to attorney (Gary) to ask whether board can approve by-laws or it needs to be a vote of membership

Membership

MCLS is set up manage membership process; someone who is on MIALA articles of incorporation needs to write Rachel a letter giving permission to set up account (Cliff would be easiest;) Rachel's name will be on it as an agent temporarily to open account with Heather as an additional signer (her name will stay on paperwork)

Stopgap process for membership -- send membership forms -- members will get invoiced after membership form is received; MCLS will do invoicing

When new website is up there will be a way to take payment

Since MIALA now has nonprofit status in Michigan, it can be the affiliate with ACRL
Membership form changes: add "director" or "dean;" just use "librarian" (don't specify degreed or not;) add Administrator, change "Publications" to "Communication")

Student price agreed at \$20 (regular is \$40)

Strike "Interest Groups" section of membership form -- go back to look at notes of "sections" sessions (admin, collection, user interface) and see what interest groups came out of those discussions -- share notes via Google Doc; sections will

MCLS (Heather) is making changes

Feedback from MIALA conference

Of 156 people attending, 80-some replies

Need to identify the people who said they'd want to be active in roles, particularly chairs -- Christina, Stephanie and Mary will form a subcmte to analyze feedback and report to board
Conference was positive and provided momentum and now need to keep moving

Each section will have a liaison to board to keep strong connection

Who is on list for communications – use deans and directors list plus list of people who registered for our conference; plus ACRL – send them notes of all 3 sections

Begin putting notes of Board meetings on website

Review of feedback – have summary by end of next week Stephanie will engage Mary and Christina

Rachel has been writing updates on a blog for the temporary website – she will keep putting updates (include instructions how to join email list) but people can send her postings to help when she has writers' block

Board Organization

What do we need? – chair or co-chair plus treasurer and secretary – plus liaisons to sections that will help get stuff done (membership engagement, bylaws, etc); leaning towards co-chairs (or co-presidents until we're no longer an interim board?)

Agreed by consensus:

- Stephanie Davis and Rachel Minkin as co-chairs
- Cliff Haka as Treasurer
- Mary Beeker as secretary
- Section Liaisons
 - Christina liaison to user interface (UX) section
 - Mary liaison to Collections (CL) section
 - Scott liaison to Administration (AD) section

Scott and Christina will work on Membership and Communication; Stephanie will serve as communication link to community colleges, Margaret to AICUM, Scott to COLD

Cooperation with Other Organizations in Michigan

Scott will contact Randy Riley to get boards of library associations (MIALA, MLA, MLA, MAME, MI_SLA) together for a "summit;" to figure out the professional development opportunities so they don't overlap;

Can MIALA get a conference together for 2016? Scott will talk to Library of Michigan about a date and hosting through state library and agenda; Scott has some people in mind for organizing.

Board Meeting schedule

Bi-weekly conference call – Christina will be a Doodle poll for meeting availability – for next meeting try Wednesday Nov 5

(Stephanie will attend the Library of Michigan meeting on Nov 6 the next day)

Institutional Membership Dues

Need to discuss institutional membership – Rachel might have some information – look at Scott's document he just shared – Mary will collect and share with Board group

- *submitted 10/23/2014 by Mary Beeker*