

Notes MI-ALA Interim Board Meeting

Wednesday 12/17/2014 11 am

Attendees on call

- Cliff Haka
- Margaret Auer
- Christina Radisauskas
- Rachel Minkin (Chair)
- Stephanie Davis
- Mary Beeker (notes)
- Scott Garrison
- Heather Ladiski (MCLS)

Call to order at 11:01 am

Action: Agenda approved

Action: Minutes of last meeting approved

Board Reports

Treasurer's Report - (Haka)

- Update on amounts in MIALA checking account
- Other institutions that allocated funds for COLD might also contribute those allocated funds
- Invoices from lawyers and Vieth Consulting have been paid

Partner Reports

Report from MCLS (Ladiski)

- Ladiski will send a report document
- Quickbooks software for managing membership renewal/payment is up and running and invoices have been sent to members
- November 18th is cut-off date
- 153 members right now
- MCLS is creating a document to track work done in MIALA accounts (by Haka, Ladiski, etc)
- MIALA website
 - New site has been updated with basic information
 - Heather sent link to Board members for review and comments, and will re-send the link
 - Veith uploaded members into management system and Ladiski is spot-checking; should soon be able to send login information to members
 - Board members names have been added to calendar
 - There are tools on website to allow for communications
 - They created a Twitter account and will send that information

Old Business

Bylaws

- Auer made edits based on comments by Radisauskas
- Section 4: changed wording to reflect retired librarians are also included
- Moved section to Section 8, Article 5
- Changed paginated in the IRS report
- Question: Does Board agree to call these edits done
- Actions: Auer moved; Garrison seconded a motion to vote on approval of the bylaws
- Action: Board unanimously approved bylaws (draft 6 version)
- Auer will send this final version and Heather will put on website

MCLS contract

- Rachel received comments since last meeting and address them in email
- No other comments were voiced today
- This contract will be in place until June 2015
- Action: Garrison moved and Auer seconded a motion to sign contract
- Action: Board unanimously approved motion to sign contract

Website

- See above for more information in MCLS Report
- Heather will re-send current URL
- Date for training for website isn't confirmed Heather will notify us when it is arranged

Election for Section Chairs (Minkin)

- Beeker sent draft of invitation on 12/9 - includes letter to candidates, lists questions to answer if they are interested, lists people who said they're interested
- Garrison and Radisauskas and Auer suggested editing changes
- Beeker will send to candidates via Google Forms and put deadline for responses as Friday January 16, 2015 5 pm (simply filling out form is their response)
- Questions to candidates were approved as edited
- Tangent - "a spring meeting" - check yes or no as answer
- Board can discuss officer selection before May; this process should be documented in procedure manual

Directors' and Officers' Insurance (Davis)

- Davis did not receive a quote yet - when she gets it, she'll forward along

501(c)(3) Business (Minkin)

- The attorneys were working on old bylaws, Minkin will send them an updated version
- Minkin has email out to Atty. Lindsay Dangi and is waiting to hear back

New Business

ACRL Chapter Petition (Garrison)

- Garrison recommends acting to associate ACRL Michigan chapter with MIALA
- Possible steps:
 - Start a petition to establish a second chapter in Michigan
 - Have a petition to disassociate with MLA
- There are multiple ACRL chapters in other states: CA and NY
- Question: what are the ethics of putting a call out for signatures on our listserv?
Garrison will investigate
- Garrison will put together a plan to review with the Board in January

Communication Report (Radisauskas)

- Last meeting of Communications committee was on 12/8
- Working through issues on using social media
- Planning on sending out a newsletter update in January
- Next Communication meeting January 12
- Radisauskas will put update on MIALA listserv
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MIALA Logo (Garrison)

- Garrison will integrate comments and work with designers to integrate the idea

Future meetings: 1/14, 1/30, 2/11, 2/27, 3/11, 3/27

- Next meeting - come prepared to discuss meeting for May and June of 2015

Institutional membership

- Garrison and Haka approved the institutional fees structure
- Send a letter to academic library directors before we share the fee structure with everyone
- It's more reasonable to have a 6-month membership to July 1 rather than 18-month membership
- Aim to send letter out January 5; target Michigan Academic list

Meeting adjourned at 12:04 pm