

MI-ALA Board Meeting Minutes
April 8, 2016 @ 2:00 p.m.

Attendance: Mary Beeker, Barbara Bolek, Stephanie Davis, Paul Gallagher, Scott Garrison, Rachel Minkin, Stephanie Mathson, Sandy McCarthy, Dawn Winans

Absent: Christina Radisauskas and David Scott

Call to order: The meeting was called to order at 2:01 p.m.

Board Business meeting:

Consent Agenda items

- I. Approval of March 11, 2016 Board meeting minutes.
 - Mary made a motion to approve the March 11 meeting minutes and Dawn seconded. The motion carried.
- II. Approval of agenda
- III. Committee Reports
 1. Communications
 - There was no report.
 2. Executive
 - There was no report (No March meeting was held)
 3. Membership
 - There was no report
 4. Nominating (filed at the end of the meeting minutes under “Reports”)
 - Tasks are being divided up. Election central has been set up and marketing has begun. People are expressing interest in running for an office.
 5. Conference
 - Site arrangements are being finalized. Wifi for guests, parking, name badge and programs are in the works. Messages will be sent to conference attendees about parking, along with information on places to eat.
 - We will be under budget on food costs.
 - There will be unisex bathrooms available (2 of them). A lactation room will also be available.
 - There will be a call put out for a few volunteer.
 - We still need to work on conference evaluations.
 - Next year, all of this will be much easier.
- IV. Section Reports
 1. Administrative Section
 - There was no report.
 2. Collections Section
 - There was no report.
 3. User Experience Section
 - There was no report.
- V. Budget Report -- no report
- VI. Partner Reports

- MCLS -- We are getting a few members through conference registrations. We currently have 301 members. Renewal season is almost here. Should we start now? We will start early.

VII. Bylaws Committee

- We are working on document highlighting changes. : Proposed changes will be posted soon.
- Voting -- We will need a tally of members at the beginning of the business meeting. Apr 15 will be the day we count members. Do we have to take a roll call at the business meeting? We only need 10 percent of members for the vote.

VIII. Advocacy Task Force

- The task force has not met as a group since our report in March.
- Kathy Lester (from MAME) is really interested in helping us as well (possibly doing joint programs, do some advertising for us and looking into information literacy courses/college readiness programs.)

IX. Procedures Manual

- There was no report.

Old Business

X. Logo

- How should we roll out the logo? Can we get communication to work on this? Yes, we will ask Communications to do this.

XI. Board Retreat / Strategic plan

- June 30 will be a full day 9 30 -4:00. July 1 will be a half day. The full Board (old and new Board members), Section and Committee chairs and the Advocacy task Force will be invited to attend. There will be a focus on surveys and advocacy. The retreat will take place in Lansing at MCLS. There will be breakouts. Agenda will be worked on soon.

New Business

XII. Interest Group elections

- We need to follow up with Section Chairs on this.

Issue Bin

Logo roll out

Procedure manual

Interest group elections

Upcoming Meeting Dates:

Next Executive Committee meeting

- April 13, 2016 at 10:00 a.m.
- May 25, 2016 at 10:00 a.m.

Next Board Meeting

- Touch base informal meeting over dinner night before conference.
- May, 20, 2016 at 2:00 p.m.

REPORTS

April 8, 2016

To: MI-ALA Board

From: Stephanie DeLano Davis, Nominations/Elections Committee Chair & Committee Members

RE: MI-ALA Board Report: Nominations/Elections Committee Activity

- **Committee is in place and meets bylaw guidelines!**
 - Silas Marques of Andrews resigned; he wants to run for office
 - Replaced by Jennifer Dean of University of Detroit, Mercy
- **Job Description work**
 - Committee divided up open positions and members worked on drafting job descriptions based on bylaws as well as consultation from current office holders
 - This has generated some good feedback
 - Also good information to put in Procedures Manual
 - Information now available on the web
- **Election Central section of MI-ALA website, http://www.miala.org/election_central.php**
 - Heather created "Election Central" web page, hub for all things nomination/election
 - Continue adding and tweaking based on feedback
 - Added information on Board meeting location (Virtual)
 - Welcome feedback from all Board members
- **Marketing has started for 2016 Nominations/Elections**
 - Posted to MI-ALA Listserv
 - Posted information on Website
 - Have spreadsheet with future promotional timeline (thank you, Heather!)
 - Committee is brainstorming ideas with Google docs
- **Board members are asked to encourage member colleagues to nominate for open positions and nominate people as well when nominations open on April 25. We'd like a robust roster of candidates.**

Thank you!